



**Postgraduate Medical Education Council of Tasmania Inc  
1 March 2017**

**Report – Chair of the Accreditation Subcommittee**

**1. Report on annual review of risk management plan for the Accreditation Subcommittee of PMCT for 2016**

The Accreditation Subcommittee is required to review the risk management plan annually, in conjunction with the PMCT Accreditation Subcommittee *Risk Management – Accreditation Process Policy*. An annual report is to be written by the Secretariat in consultation with the Chair of the Subcommittee including: how risks are managed; whether strategies are effective; and any new risks and implications and recommendations will be submitted to the Board.

*The report is to be tabled at the first meeting of the PMCT Board for the new calendar year with information relating to the preceding calendar year.*

The report was accepted at the meeting of PMCT Accreditation Subcommittee on 8 December 2016 with no changes to the Risk Management plan and is attached for information of the PMCT Board.

**2. Discussion re new members of the Accreditation Subcommittee**

Mr John Regan, member of PMCT Council, has been approved by the members of the PMCT Accreditation Subcommittee to become the health consumer representative. Mr Regan attended the first meeting of the PMCT Accreditation Subcommittee on 7 February 2017.

The consumer role is to ensure that all aspects of the Australian population are being considered in discussions, in relation to the relevant intern training and the effects on the Australian end user.

The Australian Medical Council's (AMC) Intern Training- Domains for assessing accreditation authorities sets out criteria for reviewing the performance of authorities that assess and accredit intern training programs. Under Domain 5 at item 5.1. "*The intern training accreditation authority has processes for engaging with stakeholders, including health departments, health services, junior doctors, doctors who supervise and assess junior doctors, the Medical Board of Australia, professional organisations, and health consumers/community.*"

**3. Survey forms for the upcoming PMCT accreditation survey cycle**

The forms for both interns (PGY1) and PGY2+ have been reviewed and revised so that they are more user friendly forms, which are based on the Australian Medical Council (AMC) standards. The forms have been approved by the Accreditation Subcommittee and have also been sent to a range of stakeholders as well as on the PMCT website for comment. The feedback has been most positive. The revised forms will be used in the survey visits to the health services in 2017. The dates of survey visits are North West Regional Hospital and Mersey Community Hospital 25 and 26 July 2017;

Royal Hobart Hospital 12 and 13 September 2017; and Launceston General Hospital 9 and 10 November 2017.

#### **4. Meeting of Chair of PMCT Accreditation Subcommittee with the Tasmanian Board of the Medical Board of Australia- stakeholder engagement meetings**

I was invited by the Tasmanian Board of the Medical Board of Australia to speak to them about my role at PMCT as well as accreditation. The meeting occurred on 3 February 2017. The meeting was most productive with the Board showing great interest in the pastoral role that is undertaken by the Medical Education Advisors in the life of the medical interns in the Tasmanian health service.

#### **5. Report to the Medical Board of Australia**

The report to the Medical Board of Australia is due by 30 March 2017. This report will provide the Board with intern numbers for 2017 for Tasmania, information on the work undertaken by the Accreditation Subcommittee and the updated workplan.

Dr Lynn Hemmings  
Chair of Accreditation Subcommittee PMCT  
February 2017