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**Postgraduate Medical Education Council of Tasmania Inc  
PMCT Board, 14 March 2018**

**Report – Chair of the Accreditation Subcommittee**

**1. PMCT accreditation survey cycle**

The accreditation survey visits for 2017 have been completed and all timelines have been met. There were no appeals received by PMCT Accreditation Subcommittee from any of the health services.

The approved RHH and LGH accreditation reports have been sent to the relevant health services, the PMCT website has been updated and the Tasmanian Board of the Medical Board of Australia has been informed in writing.

At the February 2018 meeting of the Accreditation Subcommittee a de-identified report of the outcomes of feedback from both survey team members and health services via SurveyMonkey was considered. The feedback by the health services that had undertaken the accreditation cycle and the survey team members was most positive. Comments included:

- a very interesting, engaging and positive experience (survey team member)
- This was a very fair and smooth process. People from both side engaged positively (health service)
- Our accreditation visit went smoothly and according to our timetable. The team was courteous respectful and considerate. There were no issues with the process itself, and the timeline for preparation of the paperwork was realistic and achievable (health service).

**2. Conflict of Interest, Register of Declaration of Interest**

After discussion at the ASC in February and considering the comments provided by the AMC in relation to Conflict of Interest for PMCT in general, and the PMCT ASC in particular, it has been decided that the policy document for Conflict of interest for ASC is to be amended and the Declaration of Interest Register is to be implemented for 2018.

**3. Reports from the PMCT Accreditation Subcommittee (PMCT ASC) to the Australian Medical Council (AMC) and the Medical Board of Australia (MBA)**

The reports from the PMCT ASC to both the AMC and the MBA have been accepted by both bodies. The six-monthly report to the MBA is due on 31 March 2018 and this date will be met by the ASC. The MBA require to know the number of interns in the Tasmanian Health Service for 2018 and this year there are 97 interns.

The AMC five-year review is to occur this year and will mean an increase in work as the PMCT shall have to ensure all aspects of accreditation requested by AMC is completed in a timely manner.

**4. PMCT ASC Risk Management Report**

The report for 2017 in relation to the Risk Management of the PMCT ASC was considered and approved by the ASC on 6 February 2018 and is presented to the PMCT Board for their review.

Dr Lynn Hemmings  
Chair of Accreditation Subcommittee PMCT  
27 February 2018

