

**Postgraduate Medical Education Council of Tasmania Inc.  
Board Meeting 24 March 2021  
Report- Accreditation Committee (PMCT AC)**

**1. Medical Board of Australia (MBA)**

- Report for the MBA from PMCT for the period 1 October 2020 to 31 March 2021 will be completed and sent to the MBA within the prescribed timeframes. Part of the report requests information pertaining to the number of interns undertaking training in the Tasmanian hospital setting (as of 1 March 2021 there are 93 interns).

**2. Australian Medical Council**

- Ongoing work by PMCT AC in providing information for the AMC report which is due early May 2021.
- Meeting with PMAN (Manager Accreditation attends) and AMC in relation to the new Framework for interns – 11 February 2021

**3. Full survey accreditation visits 2021**

- PMCT AC are working towards the first full survey at the RHH. Paperwork will be sent out to the RHH on 29 March
- A new policy was approved at the 16 February 2021 PMCT AC meeting in relation to the full survey visit. This policy document incorporated the existing Mid-Cycle review policy and included an escalation process for the Mid-Cycle review. All of these documents will be provided to the hospital and are also being used in the training.
- Staff of the RHH will undertake training on 9 March 2021 with Dr Lynn Hemmings and Kaye Veal as to the requirements of the survey.
- Surveyors have been selected and all appropriate documentation completed. All survey team members have undergone training.
- Part of the feedback process, in relation to the Mid-Cycle review, was the way information was being sent to the survey members. The previous manner was via email, but the attachments were often very large. The PMCT AC have looked at options in relation to electronic dissemination of information and it was agreed that Dropbox Professional was the preferred option for both PMCT AC meetings as well as survey visits.

**4. New and amended terms**

- RHH- Oatlands (Midlands Multipurpose Health Centre) GP term for Interns was considered at an out of sessions Panel meeting of the PMCT AC. Outcome: provisionally accredited from 19 January 2021 to 30 January 2022 - this allows for completion of the term in 2021. The RHH indicated that due to funding this term was only being requested for PGY1 interns.
- Don Medical Clinic GP term (Devonport) ceased accreditation as of 31 January 2021. The NWRH did not request ongoing accreditation.

**5. Directors of Clinical Training reports**

Oral reports are provided by each the Directors of Clinical Training, from the three parent hospitals, to the PMCT AC quarterly meetings ensuring a transparent process in relation to the support of interns.

- **DCT- LGH:**

- Dr Sheldon reported orientation for interns deemed excellent standard.
  - All terms identified in the Mid-Cycle review have very good feedback- no issues identified.
  - After hours/Relief- an extra doctor in the afternoon and this has helped the Junior doctors, using the RHH Hospital at Night model and this is going to audited through the LGH's safety processes.
  - GP terms- in early 2021, St Helens GP location indicated they did not have capacity to accommodate 2 Junior doctors, so there was a minor change of St Helens now has one intern and Scottsdale has 1 intern and 1 PGY2+.
- **DCT- NWRH-MCH:**
    - Interns are going well, staffing issues in the hospital causing some pressure, particularly MCH ED, orientation went well. Some tutorials still being provided by LGH via zoom which allows for diversity of topics- well received.
    - GP terms no concerns. Queenstown-due to extenuating circumstances the intern from NWRH could not be placed so RHH have filled the position at Queenstown for Term 1.
    - Staffing issues at both hospitals with not enough RMOs to cover nights or rotations with lower levels of supervision- many are at Level 1 supervision. Medical Workforce are working through issues.
    - With the departure of Dr Corinne Ginifer from the NWRH, THS has developed a new position (similar to Corinne's former position) and it is hoped that a collaborative outcome can be developed.
  - **DCT- RHH:**
    - Interns settling well.
    - GP terms: Huon Valley GP term moved to undergraduate training and are not taking interns or RMOs- RHH will consider the term at the full survey visit.
    - RHH sent an intern to Queenstown, HR were closely involved re wellbeing of intern due to travel- feedback has been good to date.
    - Hospital at Night- Intern experience is generally good, better structure, regular engagement with the other junior staff in the hospital at night.

## 6. Changes in members of the PMCT AC

- Dr Jan Radford (Representative for the UTAS) has been approved as the proxy for Dr Tim Strong who is on extended leave.

## 7. Policy documents updated

- PMCT AC reviewed and approved the following policy documents: Patient Safety JMO Welfare version 2.3 2021 and Survey Visits; Full accreditation survey and Mid-Cycle review 1.1 2021. These have been uploaded on the PMCT website at <https://www.pmct.org.au/accreditation/accreditation-policies>
- Following on from the policy updates the Accreditation Guidelines for 2021 which is an overarching document in relation to the tasks undertaken by the PMCT AC has been updated and can be found at [https://www.pmct.org.au/images/PMCT\\_Accreditation\\_Guidelines\\_Feb\\_2021.pdf](https://www.pmct.org.au/images/PMCT_Accreditation_Guidelines_Feb_2021.pdf)

## 8. Report on annual review of risk management plan for the Accreditation Committee of PMCT- 2020

- This report was approved by the PMCT AC at the 16 February 2021 meeting.
- Changes for noting from the 2019 report were the inclusion of pandemic mitigation processes undertaken by the Accreditation Committee.

#### **9. Medical Training Survey (MTS) 2020**

- Discussion was had re the 2020 report for Tasmania and overall, the feeling was that Tasmania closely aligned with the Australia average.
- The major issues of concern were bullying and harassment as well as orientation for the junior doctors in the Tasmanian health setting.
- There was discussion re “Speaking up for Safety”, a program instigated at the RHH and it was agreed the Chair of the PMCT AC would write to Executive of each of the Health Services re supporting this process. <https://www.medicalboard.gov.au/News/2021-02-02-Medical-Training-Survey-results.aspx>

#### **10. Working Group re supervision**

- Ongoing discussions re who can sign off assessment forms for interns. This needs to align with AMC expectations as well as local ability to carry out the requirement.
- It is noted Registrars provide good feedback, often as the person who works most closely with the interns, but at all times must be mindful of the AMC requirements of consultants having final sign off.



Dr Jodi Glading  
Chair, PMCT Accreditation Committee 1 March 2021