



---

# **Postgraduate Medical Education Council of Tasmania (PMCT)**

## **Checklist for Intern Terms (Full Accreditation Survey)**

---

**Intern Training Program  
PGY1**

**(Hospital Name)  
(Month/Year)**

## How to use this template

This section describes the structure and information requested.

### Section A: List of Terms for Checklist Completion

This table contains a list of all the accredited Intern Terms that a checklist needs to be completed for. Please use this list as the master.

### Section B: Intern Term Checklist

Please complete the Intern Term Checklist. **This must be completed for every term that is accredited for Interns (eg. General Medicine, Orthopaedic Surgery, General Practice etc).** A new form must be completed for each checklist, with details of the Term clearly identified in the section at the top of the page.

Questions to be answered are split into two categories – Clinical Supervision and Clinical Learning. Responses provided will be one of Yes, No, or NA. There is also a comments column if you need to provide any additional information about your response.

### Section C: Additional Intern Term Questions

In addition to the standard Intern Term Checklist above, there is also an additional checklist that needs to be completed for Core Surgical, Core Medical and Emergency Medical Care Terms.

# PMCT Accreditation Survey

## Intern Term Checklist

<b>Date of Accreditation:</b>	
<b>Hospital:</b>	
<b>Key contact for queries relating to the Intern Term Checklist completion</b>	Name: Position: Phone: Email:

<b>Date received by PMCT Accreditation Committee</b>	
--	--

**Section A:**

**Health Service Intern Term Check List**

Term name	Checklist completed by Hospital

# Section B:

## Intern Term Checklist

Please complete a new checklist for **every term** that is accredited for Interns

<b>Term Name:</b> <b>Hospital:</b> <b>Supervisor:</b> <b>FTE of Interns:</b>				
<b>Intern Term Checklist:</b> <i>Please complete this checklist for each term – provide comments with regard to any exceptions</i>				
<b>Clinical Supervision:</b>	<b>Yes</b>	<b>No</b>	<b>NA</b>	<b>Comments</b>
Is there a nominated Term Supervisor? *	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Do Interns have direct contact with a consultant as their clinical supervisor at least once per week?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Is the intern at any time the sole member of their team in the hospital?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Do interns have daily contact with senior medical staff such as registrars/clinical supervisors (after hours this can be via telephone)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Can interns seek advice from an onsite clinical supervisor/senior doctor at all times regarding the management of patients, including during after-hours?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are all patients reviewed by a senior doctor prior to discharge?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

\* **Term Supervisor is the person responsible for orientation and assessment. There may also be an immediate supervisor who has direct responsibility for patient care and who would normally be at least PGY3 level (AMC, Inter Training Guidelines for Term)**

**Intern Term Checklist:**

*Please complete this checklist for each term – provide comments with regard to any exceptions*

<b>Clinical Training – does this term provide for the Intern:</b>	<b>Yes</b>	<b>No</b>	<b>NA</b>	<b>Comments</b>
Clinical experience in assessing and managing acute, emergency and undifferentiated patients?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Involvement in the care of patients with a broad range of conditions, including chronic conditions?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Experience in initial assessment, admissions and ongoing management of patients including taking histories, developing management plans, making referrals?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Opportunities to observe and perform a range of procedural skills?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Opportunities to develop communication skills (spoken, written, electronic) needed for safely delivering care through interaction with peers (eg. Through handover), supervisors, patients/families, and other health care workers?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
For all unit placements opportunities to develop skills in discharge planning, including preparing a discharge letter/summary and other components of handover to a general practitioner, subacute facility, residential care facility or ambulatory care?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
At least one hour protected teaching per week?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Opportunities to justify, order and interpret investigations?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Opportunities to work in outpatient clinics?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Daily ward rounds with senior staff/registrars?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Unit specific education provided (eg. Tutorials, meetings, audits)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

# Section C:

Please complete these additional questions for **Core Surgical Terms**

<b>Term Name:</b> <b>Hospital:</b> <b>Supervisor:</b> <b>FTE of Interns:</b>				
<b>Intern Term Checklist:</b> <i>Please complete this checklist for <b>Core Surgical Terms</b>. Please complete this checklist for each term – provide comments with regard to any exceptions</i>				
<b>Does the term provide (for the Intern):</b>	<b>Yes</b>	<b>No</b>	<b>NA</b>	<b>Comments</b>
Opportunities to assess and contribute to the care of patients admitted for surgical management (eg. Taking histories, performing physical examinations, developing management plans, ordering investigations, making referrals)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Clinical experiences in all care phases for a range of common surgical conditions including preoperative evaluation, operative management and postoperative care?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Clinical experience in managing seriously ill or deteriorating surgical patients?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Active participation in at least an average of one theatre session per week?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Further details of AMC Guidelines for Core Surgical Terms can be found at: <a href="#">AMC Guidelines for Core Terms</a></b>				

Please complete these additional questions for **Core Medical Terms**

<b>Term Name:</b> <b>Hospital:</b> <b>Supervisor:</b> <b>FTE of Interns:</b>				
<b>Intern Term Checklist:</b> <i>Please complete this checklist for <b>Core Medical Terms</b> – provide comments with regard to any exceptions</i>				
<b>Does the term provide (for the Intern):</b>	<b>Yes</b>	<b>No</b>	<b>NA</b>	<b>Comments</b>
Experience in assessing and admitting patients with a broad range of acute medical problems?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Experience in managing inpatients with a range of medical conditions, including chronic conditions?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Experience in patient management including taking histories, performing physical and mental state examinations, developing management plans, ordering and interpreting investigations, making referrals and monitoring progress all under appropriate supervision?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Further details of AMC Guidelines for Core Medical Terms can be found at: <a href="#">AMC Guidelines for Core Terms</a>				



Please complete these additional questions for **Emergency Medical Care Terms**

<b>Term Name:</b> <b>Hospital:</b> <b>Supervisor:</b> <b>FTE of Interns:</b> <b>Number of beds/cubicles:</b>				
<b>Intern Term Checklist:</b> <i>Please complete this checklist for <b>Emergency Medical Care</b> – provide comments with regard to any exceptions</i>				
Does the term provide (for the Intern):	Yes	No	NA	Comments
Experience in assessing and managing patients with acute, undifferentiated illnesses, including assessing and managing the acutely ill?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Opportunities to assess patients at the point of first presentation? This should include taking histories, performing physical examinations, developing management plans, rational ordering of investigations, making referrals and initiating treatment, all under appropriate supervision.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Clinical involvement, at the first point of presentation, in a range of common conditions managed in an emergency setting?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Opportunities to develop skills in managing critically ill patients from the point of first presentation?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Opportunities to interpret investigations ordered in the initial management of patients presenting for acute care?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Opportunities to observe, learn and perform a range of procedural skills, particularly those likely to be used largely in an emergency setting?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Opportunities to develop skills in synthesising acute management issues and presenting a concise patient assessment?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Further details of AMC Guidelines for Core Emergency Care Terms can be found at: <a href="#">AMC Guidelines for Core Terms</a></b>				