PMCT
POSTGRADUATE MEDICAL EDUCATION COUNCIL OF TASMANIA

PMCT FULL ACCREDITATION REVIEW

16 weeks prior	• CEO of Health service sent letter to indicate the date of full review & request for information • Survey team selected • Date of visit and final timetable organised
8 weeks prior	• Information to be sent from health service to PMCT for collation • Hard copies will be requested if needed
6 weeks prior	• Electronic survey sent to each intern and RMO undertaking work within the health service
4 weeks prior	• All information received sent to survey team
2 weeks prior	• Teleconferences to be held with survey team to identify issues or relevant information
Full Review	**FULL ACCREDITATION SURVEY VISIT (1.5 days)**
3 weeks post	• Initial written report sent to survey team for comments and clarification
4 weeks post	• Survey about the accreditation visit sent to health service and all members of survey team
6 weeks post	• Survey team must respond and complete report
7 weeks post	• Report finalised and sent to health service for review • Health service must respond within 2 weeks
9 weeks post	• Health service must respond to factual issues • Health service has 4 weeks from date of receipt of report to appeal outcome
12 weeks post	• Final report is produced (assume no appeals) and sent to PMCT Accreditation Committee for consideration
16 weeks post	• Accreditation decisions are referred to the Executive of the PMCT Board (assuming no appeals)
17 weeks post	• Approved decision/s and survey report are provided to the Health Service • Tasmanian Board of the Medical Board of Australia notified of decision • PMCT website updated accordingly (if necessary)

Please refer to the website for further information

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