



## Terms and Conditions

PMCT reserves the right to cancel a course if minimum numbers are not achieved, with a full refund or transfer to another course date available.

Attendance for the whole course is necessary to complete the course.

It is possible to substitute a suitable alternative delegate on any place booked at no additional cost within 14 days before the course commencement. All pre-course materials that are already received or due must be passed on to the delegate by the individual requesting the change/booked to attend.

## Cancellations

- Notification of cancellation must be made in writing to [als@pmct.org.au](mailto:als@pmct.org.au).
- If the notification is received more than six weeks prior to the course commencement date, PMCT will refund the fees paid in full.
- If the notification is received less than six weeks prior to the course commencement date, the fees paid will not be refunded but may be allocated to a future course.